

SCOTTISH BORDERS LICENSING BOARD

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	NO
(b) Will alcohol be sold for consumption solely OFF the premises?	NO
(c) Will alcohol be sold for consumption both ON and OFF the premises?	YES

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	11.00am	11.00pm
Tuesday	11.00am	11.00pm
Wednesday	11.00am	11.00pm
Thursday	11.00am	11.00pm
Friday	11.00am	11.00pm
Saturday	11.00am	11.00pm
Sunday	11.00am	11.00pm

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	10.00am	10.00pm
Tuesday	10.00am	10.00pm
Wednesday	10.00am	10.00pm
Thursday	10.00am	10.00pm
Friday	10.00am	10.00pm
Saturday	10.00am	10.00pm
Sunday	10.00am	10.00pm

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	NO
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*If YES – provide details

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Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 (a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	No	No	No
Conference facilities	No	No	No
Restaurant facilities	Yes	Yes	Yes
Bar meals	No	No	No
(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including weddings, funerals, birthdays, retirements etc.	Yes	Yes	Yes
Club or other group meetings etc.	Yes	Yes	Yes

(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music –see 5(g)</i>	Yes	Yes	Yes
<i>Live performance – see 5(g)</i>	Yes	Yes	Yes
<i>Dance facilities</i>	Yes	Yes	Yes
<i>Theatre</i>	Yes	Yes	Yes
<i>Films</i>	Yes	Yes	Yes
<i>Gaming</i>	No	No	No
<i>Indoor/outdoor sports</i>	No	No	No
<i>Televised sport</i>	No	No	No
(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	No	No	No
(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	No	No	No

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

The premises will be run as a bookshop, café and delicatessen during general opening hours from 9.00am and 6.00pm. Restaurant facilities may operate until 11.00pm. Private functions, clubs, book groups and author events will also be held after 6.00pm. Art and entertainment functions will operate before core licensing hours and run after 6.00pm. Other activities such as mother and toddler groups to meet before licensing hours. All activities to cease sales by 11.00pm.

(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

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(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	n/a
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When fully occupied, are there likely to be more customers standing than seated?	n/a
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Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
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(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

The majority of children and young persons will be accompanied by an adult or be part of a family outing. School children may enter to buy books and use café facilities. A written policy will be adopted in relation to the terms which children aged 10 – 15 will be allowed entry.

(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

0 -10 years old accompanied by adult
10-17 years old unaccompanied

(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

9.00am – 6.00pm all ages allowed entry
6.00pm – 11.00pm children and young persons to be allowed entry when part of a private party or family outing to an arts or club event

(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

Bookshop
Café
Delicatessen and gift shop
1st floor gallery

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Delicatessen and gift shop - 25 shelving 53.89sqm.
1st floor gallery - 60
Bookshop - 30
Café - 50

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

(a) Name

William De La Hey

(b) Date of birth

[REDACTED]

(c) Contact address

[REDACTED]

(d) Telephone number and e-mail address

[REDACTED]

(e) Personal licence

Date of issue	Name of Licensing Board issuing	Reference no. of personal licence
12:12:2012	SCOTTISH BORDERS	SB/LIQ/11620

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature .. [REDACTED] * (see note below)

Date 18.8.17

Capacity APPLICANT/AGENT (delete as appropriate).

Telephone number and email address of signatory [REDACTED]

* **Data Protection Act 1998** The information on this form may be held on an electronic public register which may be available to members of the public on request.